

**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD  
CAREER DEVELOPMENT CENTRE**

***TERMS & CONDITIONS***

1. Training can be given during vacation in virtual/physical mode. Students need to arrange their own accommodation.
2. Request for such training should be from Head of the Institution / T&P Cell addressed to Director, ISM or PIC, CDC. Request from individual will not be entertained under any circumstances. Request mail should be sent to [cdc@iitism.ac.in](mailto:cdc@iitism.ac.in)
3. No accommodation will be provided by IIT(ISM) during training.
4. The material expenditure (samples, fabrication jobs, computer stationery etc) will be charged from the students.
5. Outside students have to follow IIT(ISM) rules, regulations and discipline during their training.
6. There should be no interference from the outside Institutions during and after the training.
7. A training certificate will be given by the CDC office of IIT(ISM), on successful completion of training, duly signed by concerned Head of the department, Training Supervisor & CDC Officer of ISM. The certificate will be given to the candidate only after getting the consent from the guide, fee receipt and the attendance record.
8. 2000/-\* per week to be paid to IIT(ISM) for the training and a copy of receipt be sent to CDC office for records.
9. Students from other IITs & NITs are exempted from Summer Training fees payment.
10. Relatives of IIT(ISM) employee (brother/sister/son/daughter) may be given preference but will be charged 500/-\* per week.
11. For full semester training 30,000/-\* to be paid by outsider, but relatives of IIT(ISM) employees will pay 7,500/-\* and a copy of receipt be sent to CDC office for records.
12. The attendance of the candidate and its related records has to be maintained by the respective department and a copy of same should be sent to the CDC office at the end of the training.